

COMPREHENSIVE COMMUNITY PLAN (CCP) | 5-YEAR PLAN

35 CCP ACTION ITEMS - Summary of Work Plans

= in process, but will require funding or other resources to complete; shades indicate phases

= start up dependant on funding, legislative or other resources; shades indicate phases

= overlapping phases

Gantt Chart Estimated Time Line **

Activity	Est Start	Est Finish	Lead Dept	Lead Staff	2021	2022	2023	2024	2025
# 35 Action Items for 5-Year Plan**									
1 SERVICING & FACILITIES: Upgrades to wastewater collection & discharge	2019	2025	PW	Town Eng					
2 SERVICING & FACILITIES: Upgrades to Wastewater Treatment Plant	2021	2025	PW	Town Eng					
3 GOVERNANCE: Reform municipal committees to build a culture of inclusion	2021	2022	PD/Htg/Rec	Asst Clerk					
4 ECONOMIC DEV'T: Enhance relations with surrounding municipalities	Underway	Ongoing	CS	CAO/As					
5 ENVIRON & SUSTAIN: Partnerships to encourage energy efficiency retrofits	2021	2022	CS/EU	Finance Dir					
6 SERVICING & FACILITIES: Plan for long-term of all municipal facilities	2021	2023	EU/PW	Town Eng/ Facilities					
7 GOVERNANCE: Deepen work with region re provision of shared services	Underway	Ongoing	CS	CAO					
8 COMMUNITY STRUCTURE: Study and planning for sustainable energy district	2021	TBD	EU/PW	Finance Dir/ Town Eng					
9 GOVERNANCE: Expand communications to incl. a public participation strategy	2021	2022 +	CS	Asst Clerk					
10 COMMUNITY STRUCTURE: Site planning for Blockhouse Hill	2021	2024	LBOT/PD	Planner					
11 CULTURE & REC: Foster inclusivity in programming and leadership	2021	2022 +	CS/Htg/Rec	Recreation Dir					
12 CULTURE & REC: Build relations with Town and Mi'kmaq/Black residents & orgs	Underway	Ongoing	CS/Htg/Rec	Asst Clerk					
13 HOUSING: Feasibility study of mechanisms to encourage long-term residency	2022	TBD	PD	Planner					
14 GOVERNANCE: Organizational review to identify changes req. to implement CCP	2021	2022	CAO	CAO					
15 ENVIRON & SUSTAIN: Facilitate community learning/dialogue re sea level rise	2023	2024 +	PD	Planner					
16 URBAN DESIGN: Policies/actions to improve accessibility throughout town (2022)	2021	2022	Htg/PD	Heritage Mgr					
17 HOUSING: Regulate short-term rentals	Underway	Ongoing	PD	Planner					
18 CULTURE & REC: Create a special committee to promote anti-racism	2021	2022 +	CR/Htg/Rec	Asst Clerk					
19 URBAN DESIGN: Activate streetscapes through design and programming	2021	2022 +	PD/PW	Planner/ Town Eng					
20 HOUSING: Foster relations with housing stakeholders re collaboration/data sharing	2021	Ongoing	PD	Planner					
21 ENVIRON & SUSTAIN: Regulate buildings near shoreline re sea level rise	Underway	TBD	PD	Planner					
22 HERITAGE: Encourage accessibility and provide heritage design guidance	Underway	2023	Htg	Heritage Mgr					
23 ECONOMIC DEV'T: Establish a staff position to support economic dev't initiatives	2021	Ongoing	CS	CAO					
24 CULTURE & REC: Partnerships/opportunities to increase waterfront access	2021	TBD	PD/PW/Rec	Recreation Dir					
25 HOUSING: Study/policy/actions toward alternative housing models	2021	2022	PD	Planner					
26 ECONOMIC DEV'T: Create an inventory of economic information	2024	Ongoing	PD	Planner					
27 ENVIRON & SUSTAIN: Policies for wind and solar energy at multiple scales	2021*	2022	CS/EU/PW	Planner/Finance Dir/Town Eng					
28 URBAN DESIGN: Policies/programs for street trees and urban forest	2022	Ongoing	PW	Town Eng					
29 MOBILITY: New visitor, employee, and bus parking areas outside Old Town	2022	TBD	PW/PD	Planner/ Town Eng					
30 MOBILITY: Improve connectivity between Old/New Town for all modes of transport	2021	2023	PW/Rec	Recreation Dir/ Town Eng					
31 HERITAGE: Accommodate new additions to heritage structures such as solar panels	Underway	2023	Htg/PD	Heritage Mgr					
32 CULTURE & REC: Assess arts/recreation facility needs and develop plan	2021	2025	PD/Rec	Recreation Dir/ Facilities Super					
33 HOUSING: Monitor and analyze housing demand, demographics, dev't trends	2021	Ongoing	PD	Planner					
34 GOVERNANCE: Identify performance indicators to annually evaluate activities	2021	Ongoing	All Depts	Asst Clerk/ Planner					
35 HERITAGE: Ensure infill/new are visually compatible/distinguishable from historic	Underway	2022	Htg	Heritage Mgr					

**** ESTIMATED TIMELINE DEPENDENT ON RESOURCE AVAILABILITY. Subject to change due to resourcing and as interconnected actions develop over the five years.**