



TOWN OF LUNENBURG ACCOUNT PAYMENT OPTIONS

The Town of Lunenburg offers a number of convenient account payment options. Please note that Town Hall is **closed** at this time due to COVID-19 preventative measures. Electric, water, sewer and property tax payments may be made by:

- Payment in person at the outdoor drop box at 119 Cumberland Street;
- Mail payment;
- Telephone and internet banking;
- Post-dated cheque; and/or
- Pre-authorized payment.

Mail

You may pay your bill by mail with a cheque or money order payable to the Town of Lunenburg. Please include your account information to ensure correct processing. Our mailing address is:

Town of Lunenburg Finance Office
PO Box 129
119 Cumberland Street
Lunenburg, NS B0J 2C0

Telephone and Internet Banking

You may pay through telephone and internet banking at most Canadian banks and other financial institutions. Contact your local branch for more information.

Pre-Authorized Payment

- Pre-authorized bill payment will automatically pay your Town bills directly from your bank account. You can choose to pay the full balance of each bill when due or a monthly amount of your choice. Staff will be pleased to help you determine monthly budget amounts.
- This service is available for all Town Tax, Sewer, Electric and Water bills.
- Customers who wish to sign up for the service must complete a pre-authorized payment agreement available for download at: <https://www.explorelunenburg.ca/finances-and-tax-rates.html>. Completed forms can be returned to the Town Hall Finance Office; faxed to (902) 634-4416; mailed to PO Box 129, Lunenburg, NS, B0J 2C0; or emailed to ldagley@explorelunenburg.ca.
- Your monthly bills will still be mailed.

Post-dated Cheques

The Town of Lunenburg will accept post-dated cheques payable to the *Town of Lunenburg*. Please include your account information on your cheque(s) to ensure your payment is posted to the correct account(s). Once received, post-dated cheques may not be cancelled.

PLEASE NOTE:

Penalties, Interest, Disconnection and Tax Sales

The Town of Lunenburg is not responsible for any posting delays by your bank or other financial institution, mailing, courier, etc. delays. Late payment fees, service disconnection and/or collection action may result. Please contact us to verify your payment has been received on time.

Due to the current COVID-19 pandemic, the Town of Lunenburg will not be applying interest to any outstanding utility account for the month of April. Please contact our office (Cali Beck 902-634-4410, ext. 3 or cbeck@explorelunenburg.ca) to discuss options for keeping your account in good standing. Thank you.

Information and Inquiries

For more information about these payment options, please contact us at:

Town of Lunenburg Finance Office
119 Cumberland Street
PO Box 129
Lunenburg, NS B0J 2C0
1-902-634-4410/phone
1-902-634-4416/fax
Email: Lisa Dagley, Finance Director ldagley@explorelunenburg.ca.

BILLS ISSUED BY THE TOWN OF LUNENBURG

Bills	Billing Date	Due Date
Electric	Last working day of every month	15 th of every month
Water	December 31 (covering Oct, Nov, Dec usage)	January 31
	March 31 (covering Jan, Feb, Mar usage)	April 30
	June 30 (covering Apr, May, Jun usage)	July 31
	September 30 (covering Jul, Aug, Sep usage)	October 31
Property Tax and Sewer	April -Interim Tax (½ amount of previous years taxes) -Sewer (covering Feb, Mar, Apr, May, Jun, Jul)	May 1
	August -Final Tax -Sewer (covering Aug, Sep, Oct, Nov, Dec, Jan)	September 1

Sewer Payment Schedule revised 2018

